

Next steps Version 1, 10-16-2017

1. Celebrate milestone!
2. Input from outside group
  - a. Amy requested that we finish everything on Parcel G before touching Parcel B
  - b. John said go ahead and share drafts with State, do not need to keep internal
3. Open-ended – lessons learned?
  - a. One Drive is unreliable, so we should email drafts to one another in addition to posting onto One Drive
  - b. Karla - Each individual reviewer should only edit their own spreadsheets until they are final. Then Lily will combine them all at the very end. Each file version shared should be renamed to update the version # and the current date
  - c. Include the “names” columns from the beginning
  - d. Donna – share with whole group what types of analyses you could do so everyone knows for next time alternatives to PCA
  - e. What else?
4. Trench units
  - a. Resolve all those that scored “1.” – Shown in Sheet #4. 11 out of 43 survey units
    - i. Need any more statistical analysis or more information?
    - ii. Which ones need discussion with the group?
    - iii. Noone scored any TU “0.” Could be a “0”
    - iv. How much does July, 2007, matter?
  - b. Fill in blanks for 1 vs 0 for sign of falsification :

TU100	TU102	TU111	TU119	TU151	TU204
-------	-------	-------	-------	-------	-------

- c. Fill in blanks for 1 vs 0 for failure to follow workplan

TU067	TU068	TU079	TU103	TU111	TU115	TU117	TU118	TU124	TU151	TU204
-------	-------	-------	-------	-------	-------	-------	-------	-------	-------	-------

- d. Cross-check for consistency?
          - e. Overall comments to Navy
            - i. Main text – One Drive has a Word file with headings based on the Table of contents. Lily has added language based on notes from past meetings. Please add any other comments.
            - ii. Overall Review template – finalize our internal review checklist before give to Navy and before review next set - OneDrive has the latest Version 6
            - iii. Recommendations for Navy approach next time
              1. Navy incorporates EPA review criteria in their own reviews in advance
              2. Plots - Same as 6/9/17 memo? Or do you have new ideas based on our experience reviewing forms for Parcel G?
              3. Change their Data grouping of what they call “bias” set?
              4. Give us spreadsheet showing for each survey unit which ones have which recommendations

5. Any comments on their 5 review templates?
6. Go back to ensure consistency before giving drafts to regulators
- iv. More info re trench units – Donna will create a folder on One Drive with all her stat analyses, and Lily will send a link to the Navy for reference for the record.
5. Fill units – wait to resolve the TU's that scored 1?
  - a. Nina will screen out the ones that received fill from the TU's that scored 2
  - b. Need to review the remaining fill units, because they may have additional information that could raise red flags
6. Building sites
  - a. Thank Tracy for filling in forms for 7 SU's. I have renamed your file to just include your work and put your name on it. For the 3 that you are less concerned about, do you want to talk about these?
7. What else?